



MAHMOUD ABDEL KARIM

GENERAL ACCOUNTANT

date of birth : 1/10/1982

Marital Status : Married

Military service status : Completed military service

CONTACT

1123490521

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Egypt - Al-Qanater Al-Khairiyah - Qalyubia

SKILLS

- Preparation of financial statements
- Financial data analysis
- Reviewing accounts to ensure accuracy and compliance with accounting standards
- Recording financial transactions
- Proficiency in using ERP software
- Strong skills in using Excel
- Effective time management
- Ability to write clear and concise financial reports
- Maintaining and protecting the confidentiality of financial information

LANGUAGES

- Arabic – Native / Fluent
- English – Good

PROFILE

- GENERAL ACCOUNTANT WITH OVER 15 YEARS OF EXPERIENCE IN PREPARING FINANCIAL REPORTS, ANALYZING AND SUMMARIZING THE FINANCIAL POSITION OF THE COMPANY. THIS INCLUDES GATHERING DATA AND INFORMATION, PREPARING FINANCIAL STATEMENTS (INCOME AND EXPENSES), OTHER REPORTS, AND MAINTAINING THE CONFIDENTIALITY AND PRIVACY OF FINANCIAL INFORMATION. OVERSEEING FINANCIAL DOCUMENTS AND ENSURING CONTINUOUS DEVELOPMENT TO ACHIEVE THE BEST RESULTS IN THE SHORTEST POSSIBLE TIME WHILE MAINTAINING ACCURACY AND PRECISION

WORK EXPERIENCE

impact Company

2021 - PRESENT

Implemented on ERPNext system

My responsibilities included customizing the system to align with the business needs, integrating ERPNext with other systems such as accounting or inventory management systems. I also provided user training on how to use the system effectively and was involved in importing and organizing data.

Misr for Mechanical and Electrical Projects (Kahromica) 2019 - 2021

Site Accountant

My responsibilities included managing the daily accounts of the site, preparing financial reports related to the site for the management, reviewing and preparing financial documents such as project contracts and payment vouchers, setting detailed budgets for projects or sites, and calculating salaries and wages for on-site workers

Advanced Computers Company (ACT)

2014 - 2019

Treasury Accountant

My responsibilities included managing cash flow, dealing with banks, and preparing cash reports.

Al-Takhasusi Medical Group (Saudi Arabia / Hail)

2012 - 2014

General Accountant

My responsibilities included:

Accurately recording all daily financial transactions, preparing financial statements, and monitoring expenses and revenue

Advanced Computers Company (ACT)

2010 - 2012

Collector

Following up on outstanding invoices and verifying the amounts due for collection, communicating with clients via phone, email, or personal visits, and preparing periodic reports on the collection status.

EDUCATION

Menoufia University - 2006

Bachelor's Degree in Commerce