

# CURRICULUM VITÆ

## **IRSHAD ALI SOLANGI**

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### **Career Objective**

Seeking a challenging position in a progressive organization where I can have sense of quality competition, achievement and recognition with my utmost desire.

### **Key Skills**

- Over Seven **years' experience** in the Store Keeper, purchasing materials & Document Controlling & store reports.
- Very energetic result oriented and organized.
- Efficient and well-behaved person.
- Hard working and self-motivated.

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### **Summary of Responsibilities**

- Prepare MRF'S as per instruction of Construction Manager's / Site Engineer as per Approved MAR & Requirements.
- Prepare Material Receipt after verifying delivery note as per LPO.
- Prepare monthly store report.
- Prepare physical Stock verification report.
- Entered and maintained purchase orders for sub-awards in consultation with the Contracts department.
- Prepared documents required for material transfer.
- Established and maintained professional working relationships with vendors.
- Conducted product and source of supply research.
- Assisted with maintenance of purchase database system.
- Prepare reports as per management requirement.
- Assist External/Internal Auditor in stock verification.
- Notify management for abnormal consumption of materials, if any.
- Maintain ROL, reorder level for consumable items.

## Educational Background

- Matriculation with science 2010
- Higher Secondary School Certificate 2012

## Computer Skills

- MS Office (Word, Excel, Power Point).
- ERP User i.e., ORACLE.
- MS Excel (Advanced Level).

## Job Experience Details

### Target Engineering Construction Company L.L.C

LOCATION:	Downtown Business Bay U.A.E
DURATION:	May 2021 to till Date
DESIGNATION:	Senior Store Keeper
PROJECT:	<b>FORTE TOWER D1D2 BUSINESS BAY UAE</b>

### Target Engineering Construction Company L.L.C

LOCATION:	Downtown Business Bay U.A.E
DURATION:	May 2017 to 2021
DESIGNATION:	Store Keeper
PROJECT:	Ellington Tower

### A One Middle East General Contracting LLC

LOCATION:	ABU DHABI UAE
DURATION:	2016 to 2017
DESIGNATION:	Store Keeper

**Target Engineering Construction Company L.L.C**

LOCATION:	ADNOC MEDICAL CENTER
DURATION:	<b>August 2015 to 2016</b>
DESIGNATION:	Store Keeper

**Target Engineering Construction Company L.L.C**

LOCATION:	EMAL Taweelah Abu Dhabi UAE
DURATION:	<b>March 2013 to July 2015</b>
DESIGNATION:	Store Keeper
PROJECT:	Emirates Aluminium Phase 2 Expansion Taweelah

**PERSONAL INFORMATION**

- **Passport number**                      **AE5706201**
- **Date of Birth:**                        **5<sup>th</sup> December 1993**
- **Religion:**                                **Islam**
- **Marital status:**                        **Single**
- **Nationality:**                            **Pakistani**

**LANGUAGES KNOWN:**

English, Hindi, Urdu & moderate level Arabic.