

Name:
Sohail SAQIB

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Permanent Address:(Pakistan)
New city house # 6
Sector F, Block A,
Mirpur Azad
Kashmir.

Personal Data

Date of Birth:

09/09/1992

Sex: Male

Nationality:
Pakistani.

Marital Status:
Married.

Languages Known:

English,
Arabic(Basics),
Urdu,
Hindi
Passport Number :
AN5330402

CURRICULUM VITAE



Objective

Willing to work as a team player in the organization and always ready to take risks and responsibility.

Education

- **B.SC**, from AJK University Pakistan.
- **F.SC**, from BISE Mirpur AJK Pakistan.
- **Matric/10th** from BISE Mirpur AJK Pakistan.
- **Diploma** of computer professional Information from AJK Tevta.

Work Experience

- Two years' experience as Customer Relation Officer at Telenor telecommunication franchise Pakistan.
- Two years' experience as Marketing Assistant in Al Ameen Stores & Refrigeration L.L.C in Oman (Brands: NAT, Taylor Preston)
- One year experience as Customer Care & Data entry Clerk on WMS Inventory in Al Ameen Stores & Refrigeration L.L.C in Oman.
- Recently working as a commercial representative in Asyad supply chain services (Asyad Group) Oman.

Functional Duties

- Responding client queries & solving their issues at my level if the issue is major then raising those issues to the Company management.
- Periodical review of Volume/Performance with Customers.
- Feedback with International Suppliers & Follow-Ups of Customer Credit Collections.
- Inventorying Stock & placing orders.

Technical Knowledge

- ERP for Inventory Management
- WMS Inventory
- Microsoft Office

Achievements

- Worked in the team for achieving a tender contract for supply of New Zealand Mutton to government institutions in Oman.

Area of Interest

- ❖ Customer Care & Service Oriented Job
- ❖ Cold Chain Storage
- ❖ Logistics & Administrative Operations

STRENGTHS

- Willingness to learn & adapt accordingly.
- Relationship Builder.
- Positive attitude.

Reference

Reference available upon request.

Declaration

I hereby declare that all the information mentioned above is true to the best of my knowledge.

Place: Barka, Oman

Yours Sincerely,
SOHAIL SAQIB.