

MUHAMMAD EHTISHAM UL HAQ

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OBJECTIVE:-

To secure a dynamic teaching and administrative position where my passion for education and strong organizational skills can contribute to fostering a positive learning environment and supporting the school's administrative needs, also Seeking a challenging role in education that combines teaching and administrative responsibilities, utilizing my experience to enhance the academic growth of students and the overall efficiency of the institution. I am dedicated to leveraging my teaching expertise and administrative acumen to create a well-rounded educational experience. My goal is to make a meaningful impact by enriching student's learning journeys and aiding in the smooth operation of educational institutions.

Career History:-

May 2022 - Jun 2023	Senior Mathematics teacher TRANSWORLD PUBLIC SCHOOL (MAIN CAMPUS), RAWLPINDI
Sep 2020 - Mar 2022	Mathematician Teacher FALCON HOUSE SECONDARY SCHOOL, MANDRA
2018 - 2019	Science Teacher (Mathematics+Physics) PERFACTION ACADEMY, MANDRA
2022 - 2023	Administration and Teaching AI NOOR ACADEMY (EVENING), RAWLPINDI

Responsibilities:-

- Developed and delivered comprehensive Mathematics curriculum to enhance student's understanding and performance.
- Facilitated engaging and interactive learning experiences, fostering a positive classroom environment to encourage student participation and enthusiasm for mathematics.
- Assessed student progress through regular evaluations and adapted teaching methods to address
 individual learning needs, resulting in improved overall academic achievements.
- Successfully managed administrative tasks such as student records, scheduling, and parent communication to streamline the teaching process and maintain efficient operations.

RESUME

 Maintained a high level of professionalism and commitment to the educational field by regularly attending professional development workshops and staying updated with the latest teaching methodologies.

Education:-

2020 - 2022	MSC MATHEMATICS RIPHAH INTERNATIONAL UNIVERSITY, ISLAMABAD
2017 - 2020	BSC DOUBLE MATHS PHYSICS UNIVERSITY OF THE PUNJAB, LAHORE
2015 - 2017	FSC (PRE-ENGINEERING) PUNJAB GROUP OF COLLEGES GUJAR KHAN, RAWALPINDI
2013 - 2015	MATRICULATION FAUJI FOUNDATION MODAL SCHOOL SANGHORI, RAWALPINDI

Personal Attributes:-

I am an adaptable and dedicated educator with a strong passion for mathematics and teaching. My leadership and organizational skills have been honed through a combination of classroom instruction and administrative responsibilities. Effective communication, problem-solving, and a collaborative spirit are key strengths that I bring to any educational environment. I am committed to continuous learning and innovation, always striving to enhance the academic experience for both students and colleagues.

Languages:-

- English
- Urdu
- Punjabi
- Hindi

REFERENCES:-

• Further Professional Experience will be furnished upon request.