

CURRICULUM VITAE

Abdul Sameer Mohammed

MoB: 055-6659323/ 050-2434089

Email: mohammedabdulsameer4@gmail.com

United Arab Emirates



Objective:

To secure a challenging position to a professional reputed organization where I can effectively utilize my skill and experience to an have professional growth.

WORKING EXPERIENCE

1. **Working as a driver at car fare rent-a-car from September 2021 to till date.**
2. **Al Khalifa Trading & Packaging Co LLC Dubai UAE.**
Worked As a **Labour Supervisor & Driver** in **Al Khalifa Trading & Packaging Co LLC** at Dubai 2010 to 2021 August (11Years 8Months).
- 3 **Asian Tours Travel India.**
Worked as **Counter staff** in **Asian Tours Travel** at Indian.

Duties:

- 1 - Collaborate with workers and managers to solve work-related problems.
- 2 - Plan work schedules and assign duties to maintain adequate staff for effective performance of activities and response to fluctuating workloads.
- 3 - Resolve personnel problems. Complaints, or formal grievances when possible, or refer them to higher-level supervisors for resolution.
- 4 - Inform designated employees or departments of items loaded or problems encountered. Counsel employees in work-related activities, personal growth, or career development.
- 5 - Evaluate employee performance and prepare performance.
- 6 - Conduct staff meetings to relay general information or to address specific topics, such as safety.
- 7 - Transmit and explain work order s to laborers

Educational Qualification:

Bachelor in Computer in Computer 2008 from Hyderabad, India.
Higher secondary school certificate 2005 from Hyderabad, India.
Secondary school leaving certificate 2003 from Hyderabad, India.

Languages known : English, Hindi, Telugu

License details:

Driving License : 3566689 (LIGHT VEHICLES)
Issue Date : 03/05/2015
Expiry Date : 10/09/2025

PERSONAL SKILLS:

- Ability to deal with people diplomatically
- Willingness to learn and Team spirit
- Hard working
- Good verbal and written communication skills

PERSONAL DETAILS:

Father Name : Mohammed Abdul Sajid
Date of Birth : 15/09/1986
Nationality : Indian
Marital Status : Married
Religion : Muslim
Gender : Male

STRENGTHS

- Honest
- Good communication skills
- Creative, self motivated with good track record
- Able to work with team.

PASSPORT DETAILS:

Passport No : V9147371
Date of issue : 08/09/2021
Date of expiry : 07/09/2031
Place of Issue : Dubai
Visa status : Employment visa

Declaration:

I certified that the above are true and correct to the best of my knowledge
If given a chance to service, you I assure you that I will execute my duties for
My superior.

Abdul Sameer Mohammed