



AMER ALSAADA

Architect

PROFILE

CONTACT

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HOBBIES

Sport
Reading
Calligraphy and Drawings

EDUCATION

Halhul Secondary school

From 1697 to 1988 it was high school Altawjhi

Kharkov State Municipal Academy

From 1996 to 2002

Bachelor degree in Architect

Master degree in Town planning

WORK EXPERIENCE

Dartek Contracting Company (Dubai) - Operation Manager

From 9/7/2019– up to date

Responsibilities:

- 1- Involved in a variety of procurement activities including preparation of the bidding process for commodities and contracts, and monitoring of citywide commodity and service requirements contracts
- 2- Evaluates overall revisions, price and past performance of each contract and approves price increases .
- 3- Creates responses to special correspondence and handles special
- 4- Quality control for works and conformity with specification.
- 5- Prepare monthly report for competent authorities.
- 6- To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.
- 7- Proactive and motivated team player, ready to gain work experience and learn from construction team. Offers organized and focused approach to completing tasks. Seeks out opportunities to develop new skills and assist smooth running of projects.

Sharqawi for Consaltant & Engineering - Partner and Senior Architect

From 12/5/2014 to 13/4/2019

Responsibilities: responsibilities integrated, but not limited for the following:

- 1- Follow the design implementation with contractors and engineers.
- 2- Approving shop drawing for contractors
- 3- Coordinating between all activities on site mainly MEP, civil and others
- 4- Made As built for site and external necessary region and streets.
follow Landscaping activities such Parking, internal road, green areas, buildings location and levels, yards levels, maintenance area, retaining walls, steel structure works, irrigation, lighting, etc.
- 5- Material approvals for all material used during implementation.

6- Interior design for the head office of the company with 3d shots and supervision.

Jerusalem Real Estate Investment (JREI) – Site Manager & Project manager

From 11/3/2008 to 16/4/2014

Responsibilities:

Site Manager for (PBC) building in Ramallah for 2 years' the value was 25 million USD, & Project manager in Surda resident project (Al- Sirwat).

Employment responsibilities integrated, but not limited to, the following:

- 1- Involved in a variety of procurement activities including preparation of the bidding process for commodities and contracts, and preparation, renewal, and monitoring of citywide commodity and service

requirements

- 2- Researches and evaluates commodity areas and makes recommendations for standardization and additions to Qualified

Products list

- 3- High energy Civil Engineer with 5 years skillfully managing demands of building construction processes and inspection processes. Expert in foundation design, structural integrity inspection and site design for large industrial projects. Special expertise in specialized equipment foundation design.
- 4- Seasoned Engineering Manager adept at seamlessly integrating project technical aspects and making information relatable to non-technical personnel. Experienced leader and program manager with 4 year history in field. Clear communicator, decision maker and problem solver.
- 5- Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy.
- 6- Evaluates overall revisions, price and past performance of each contract and approves price increases.
- 7- Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.
- 8- Plans, directs, and manages the central procurement activities.
- 9- Prepare monthly report for competent authorities.
- 10- Quality control for works and conformity with specification.
- 11- Preparing reports workflow, meetings, etc.
- 12- Approving shop drawing, as built.
- 13- Preparing monthly statement (bill).
- 14- Safety process for project inside & outside.
- 15- The Data center in PBC main building contains all control devices, passive network components, and active network components.
- 16- Preparing RFI, Submittal approval request, etc.

Midmac construction company (MCC) – Site Manaer

From 1/9/2004 to 5/2/2008

Responsibilities:

Site engineer for (Economic & Internal ministers), Bank of Palestine, Islamic Bank, Grand parking for 8 ministers, Schools and other buildings in Ramallah.

Employment responsibilities integrated, but not limited to, the following:

- 1- Quality control for works and conformity with specification.
- 2- Approving shop drawing, as built.
- 3- Preparing reports workflow, meetings, etc.
- 4- Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Hardworking student with strong communication and active listening skills, ready to learn from Foreman and support construction team. Applies proactive, problem-solving mindset to all assigned tasks. Prepared for practical experience and to gain new skills.
- 5- Hardworking construction professional skilled in supervising and motivating committed site teams. Plans staff and resources strategically

to achieve project targets. Inspects and monitors work progress to deliver timely, quality results.

- 6- Hardworking Site Supervisor knowledgeable about construction operations. Versed in project, team and inventory management. Streamlines workflow and optimizes processes for maximum productivity.
- 7- Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy.
- 8- **Preparing RFI, Submittal approval request, etc.**

Al Kiswani Consulting company – (Jordan)– Office Engineer

From 17/7/2002 to 5/7/2004

Responsibilities:

- 1- The process of submitting engineering project to the Engineering Syndicates and official government agencies.
- 2- Sharing in design some projects such villas, buildings, commercial buildings...etc.
- 3- Preparing shop drawing for projects during design process.
- 4- Supervised some project as a site engineer and making reports for the main office.
- 5- Quality control for the works and conformity with the specifications.
- 6- Sharing the specification of the materials for the projects and making BOQs for some projects.
- 7- Preparing 3D for some projects.

SKILLS

- 1- Excellent communications.
- 2- Exceptional attention to details.
- 3- Construction Management.
- 4- Residential and Commercial Construction.
- 5- Team Management.
- 6- Materials Estimating.
- 7- Job Site Management.
- 8- New Construction and renovation.
- 9- Project Estimating and Buildings.
- 10- Safety compliance.
- 11- Negotiations.
- 12- Project Managements.
- 13- Special Interviews with many local TVs such PBC, Al-Quds TV, ARN radio, Ramallah radio, 24 FM radio and others.
- 14- Work under pressure.
- 15- Interior designer with good experience.

Languges

- 1- Arabic – Native
- 2- English – Good
- 3- Russian – Good

Courses and Programs

- 1- Using Auto Cad
- 2- Using Microsoft word, Excel
- 3- 3D max (Exterior)
- 4- Using Photo shop