

SHERIN POULOSE

OBJECTIVE

Looking for a challenging position to utilize and exploit my potential towards growth and development of the organization that would provide me an opportunity for professional growth and development.

EXPERIENCE

➤ **Accountant**, 08/2013 - Current

RISHIKA TRADING CO., LLC -

TEXTILE IMPORTER/EXPORTER/WHOLESALE
DUBAI - TEL: 04-3540188

- Manage all accounting transactions
- Handle monthly, quarterly and annual closings
- Reconcile accounts payable and receivable
- Ensure timely bank payments
- Petty cash handling
- Weekly Labour payments
- Issuing bills and delivery orders
- Import and re-export customs documentation.

➤ **Construction site Accountant**, 12/2012 - 08/2013

MDE Infrastructures PVT LTD - Angamali, India

➤ **Construction site Accountant**, 04/2012 - 11/2012

Shwas homes private limited - Vyttila, Kochi, India

➤ **Tax Practitioner trainee**, 04/2010 - 04/2011

Nandhakumar Associates - Mala, India

➤ **Assistant Accountant**, 03/2008 - 03/2010

Mala Cable Vision - Mala, India

EDUCATIONAL QUALIFICATIONS

○ **Bachelor of Commerce, Finance**

University of Calicut, Kerala - India

○ **Plus Two Commerce**

Board of Higher Secondary Examinations, Kerala - India

○ **S.S.L.C**

Board of Public Examination, Kerala - India

LANGUAGES KNOWN

- English, Hindi, Tamil & Malayalam

DECLARATION

I hereby declare that the above information are true and correct to the best of my knowledge and belief.

Place: BUR DUBAI

Date: 10/08/2023



SHERIN. C. P



CONTACT

Address: BUR DUBAI, UAE

Phone: 00971-547880374

Email: cpshery@gmail.com

CORE QUALIFICATIONS

- Computer: Familiarity with Microsoft Word, Microsoft Excel
- Accounting Software: Tally
- Enthusiastic, quick to learn with good interpersonal skills. Have a high sense of responsibility and believe in "it pays to work hard"

PERSONAL INFORMATIONS

- House Name : Chakkalakkal
- Father's name : C.V. Poulose
- Date of birth : 15-01-1988
- Religion & Caste : Christian, RC
- Gender : Male
- Marital status : Married
- Nationality : Indian
- Passport No. : U0698973
- Visa status : Employment Visa
- Visa Expiry date: 05-08-2023