



ANKITA PARKAR

Supply Chain Development
Engineer/ Sourcing In-charge

Dubai, UAE • +971568761470
ankitaparkar2804@gmail.com • [LinkedIn](#)

Personal Details:
28/04/1994 • India • Indian
Female • Married

Strategic and multitasking professional with experience overseeing logistics and supply chain operations to maximize process efficiency. Hands-on experience related to international & domestic sourcing, inventory control, warehouse management, logistics and purchasing. Strong understanding of Incoterms. Skilled at monitoring distribution of goods, and inventory management. Adept at reviewing purchase orders, preparing payment requests and collections, and managing budgets. Outgoing individual with experience collaborating with staff and building lasting relationships with vendors. Proficiency in Microsoft Office Suite and ZOHO Inventory.

Areas of Expertise

- ♦ Supply Chain Management
- ♦ Procurement and Purchasing Processes
- ♦ Inventory Control
- ♦ Logistics Planning
- ♦ Supply Chain Cost Estimation
- ♦ Vendor Relations

Professional Experience

Tritan International FZE, JAFZA-UAE

2023 – Present

Logistics Coordinator (2023 – Present)

- Maintain pricing data on mainframe computer to automatically provide instant and accurate quotes to customers.
- Work with the internal sales team to develop custom pricing for current job bids and future contracts.
- Create & maintain vendor file database & hard copy records. Track all sale pricing and maintain files.
- Verify invoices, packing list to insure proper billing of buying and selling prices.
- Enter all sales pricing into the system, conduct random price checks of inventory and enter all new product information into computer.
- Prepare and distribute sales reports to core-management team.
- Co-ordinate with upper management with product inquiries and pricing related issues.
- Planning and regularly tracking the shipment according to customer requirements.

Mring Technologies LLP, India

2018 – 2021

Supply Chain Development Engineer (2018 – 2021)

- Displayed exceptional leadership abilities while evaluating supply chain processes, overseeing logistic operations and building lasting vendor relationships.
- Supervised receipt of materials, documents pertaining to shipments and timely distribution of supplies while monitoring transportation process from warehouse to destination.
- Optimized supply chain efficiency through strategic routing of shipments, resulting in cost savings of 25%.
- Responsible for ensuring that the company was in line with the government regulations by effectively communicating with Customs broker while providing and reviewing tariff code information and instructions related to international shipments (inbound and outbound).
- Researched, located, and obtained high-quality materials from cost-effective suppliers. Prepared and presented comprehensive reports on project progress, required adjustments, and future strategies for senior executive approval.
- Collaborated with internal departments to perform tasks according to project schedule.
- Maintained strong vendor and distributor relationships to ensure seamless daily operations.
- Reduced supply chain and logistics costs by evaluating various transportation modes and proper planning of raw material and finished good inventory based on sales and R&D requirement.

Sourcing In Charge (2018 - 2021)

- Led inbound and outbound shipment operations and completed multiple duties including preparing shipment related documents and streamlining transit process.
- Responsible for arranging transportation of goods with third party logistics parties.
- Supervised end-to-end procurement and logistics operations for production division. Built lasting relationships with vendors and successfully negotiated prices, quantities, and timescales.
- Displayed advanced financial acumen while calculating total BOM and supply chain costs and suggesting methods to decrease expenditure.
- Approved purchase orders and organized delivery of goods. Supplied accurate routing information to ensure seamless distribution and timely delivery of the products.
- Resolved turnkey shortages through acquisition of new and efficient vendors.
- Standardized a plan for material sourcing and inventory data maintenance in coordination with operations team and accounts unit.

Additional Experience

Smart Link Network System Ltd, Product Development Intern, Goa, India

Siemens Ltd, Energy Automation Factory, Quality Check Intern, Goa, India

Education

Bachelor of Engineering in Electronics and Telecommunication, 2015

Shree Rayeshwar Institute of Engineering and Information Technology, Goa, India

Certifications

Certified Trade and Logistics Professional (CTLP)

Dubai Trade, March 2022

Trainings

Business Analytics with Excel

SAP MM for Beginners

SAP Business One: Production and Logistics

Purchasing and Procurement processes in SAP S/4 HANA

Become an inventory planning manager