

## RESUME



**Contact No: 058-1308918**

**Email ID: Habibalikhadmi@gmail.com**

### **Profile Summary**

Reliable Laboratory Technician offering 2.5 years of experience in high-volume sample processing. Collaborates with research teams to enhance and streamline lab systems. Dedicated and highly motivated professional with extensive experience as a Laboratory Technician. Competent in equipment calibration and stock replenishment. Well-versed in Laboratory Information Management Systems. Skilled in providing exceptional service in conducting laboratory procedures.

Demonstrated ability to handle multiple responsibilities simultaneously while maintaining a high level of accuracy and efficiency. Proven track record of effectively interacting with customers, addressing their inquiries, and ensuring their satisfaction. Strong organizational and problem-solving skills, with a keen eye for detail. Excellent communication and interpersonal abilities, fostering positive relationships with colleagues and clients. Adept at adapting to fast-paced environments and quickly learning new tasks. Seeking to leverage my diverse skills and experience to contribute to a dynamic organization.

### **Key skills**

Phlebotomy and sample handling, Customer service, Administrative support, Record keeping, Time management, Filing and documenttation, Strong communication, Good at following instructions and patient care, Positive attitude, Research techniques, Quality control, Data analysis, Laboratory procedures

# Employment Chronicle

## Medical Laboratory Technician DR.MAHMOOD HOSPITAL (2021-2023)

Conducted comprehensive research for improved test results.

Increased laboratory efficiency by conducting routine lab tests on various samples. Performed regular maintenance on lab equipment, resulting in fewer operational disruptions. Ensured safety protocols were strictly followed to maintain a secure working environment.

Tested products and raw materials against Quality Control (QC) standards.

Operated and well proficiency in handling machines such as Auto lumo A-1860, Biorad-D10, Mindray, ERBA XL-640, ROCHE Cobas E411.

Offered guidance and support to patients/customers throughout their visit, ensuring a positive experience.

Collaborated with other team members to ensure efficient and timely service delivery.

Greeted and welcomed patients/customers as they arrived at the lab.

Registered patients/customers and collected their personal and medical information.

Scheduled appointments and managed the appointment calendar.

Answered phone calls and addressed inquiries or directed them to the appropriate department.

Provided excellent customer service by addressing inquiries, concerns, and complaints in a professional and friendly manner.

Having expertise knowledge in computerized auto analyzers ACL TOP 300, Sysmex XD, ALI FAX, and Beckman coulter instrument

Offered guidance and support to patients/customers throughout their visit, ensuring a positive experience.

Collaborated with other team members to ensure efficient and timely service delivery.

Having expertise knowledge in using cell counters and computerized auto analyzers for test such as CBC, LIPID PROFILE, LIVER FUNCTION TEST, RENAL FUNCTION TEST and all type of tests

## Medical Laboratory Technician VIJAYA DIAGNOSTOCS CENTER (5 months training)

Handling equipment's are ERBA EM 200, MEDNIC M SERIES, MERCK.

Labelled and procured blood and other specimens according to specific requirements in a variety of settings such as EDTA for CBC, Fluoride for Blood glucose estimations, Sodium citrate for coagulation tests

Collected samples from patients/customers, following proper protocols and maintaining sample integrity.

Conducted comprehensive research for improved test results.

Conducted various laboratory tests and experiments, as assigned.

# Academic Credentials

**B.sc Medical Laboratory Technology** Shadan College of Medical Sciences (2017-2021)

## Academic Fundamentals

Fundamentals of Medical Laboratory Technology, Human Anatomy, Microbiology, General Biochemistry, Pharmacology, Histopathology & Histotechniques  
General Microbiology and Immunology, Systemic Bacteriology, Virology and Mycology, Cytology & Cytotechnology, Principles of Lab Management & Medical Ethics

Division (Distinction)

**BPC (BIOLOGY, PHYSICS, CHEMISTRY)** Noesis Junior College (2015-2017)

Division (FIRST CLASS)

**SSC BOARD** Success the school (2014-2015)

Division (FIRST CLASS)

# Certifications

HOLDS DHA ELIGIBILITY AND CURRENTLY ON VISIT VISA UNTIL 26 SEPTEMBER 2024

# Computer skills

MS office packages  
Net browsing  
Basic operations

# Languages known

English (fluent)  
Hindi (fluent)  
Urdu (fluent)  
Arabic (Basic)

# Personal Dossier

Gender	Male
Date of birth	24-12-2001
Marietal stasis	Single
Nationality	Indian
Adress	Muhaisnah 4, Al wasl building, Dubai

# Personal Strengths

Communication - Interpersonal skills, Verbal, Problem solving, and listening skills in any administrative role

Skills- Having a client focus approach skills, including with patient, attentiveness, and a positive language

Organization - Helping others, organizing a to do list, prioritizing tasks by the deadline for improving time management

Management - management skills to direct others & review other performance.

# Declaration

I hereby declare that the above mentioned information is true and i bear the responsibility for the correctness of the above mentioned particulars.

**HABIB ALI**

A small, square, light-colored box containing a handwritten signature in black ink. The signature is stylized and appears to be the name 'Habib Ali'.